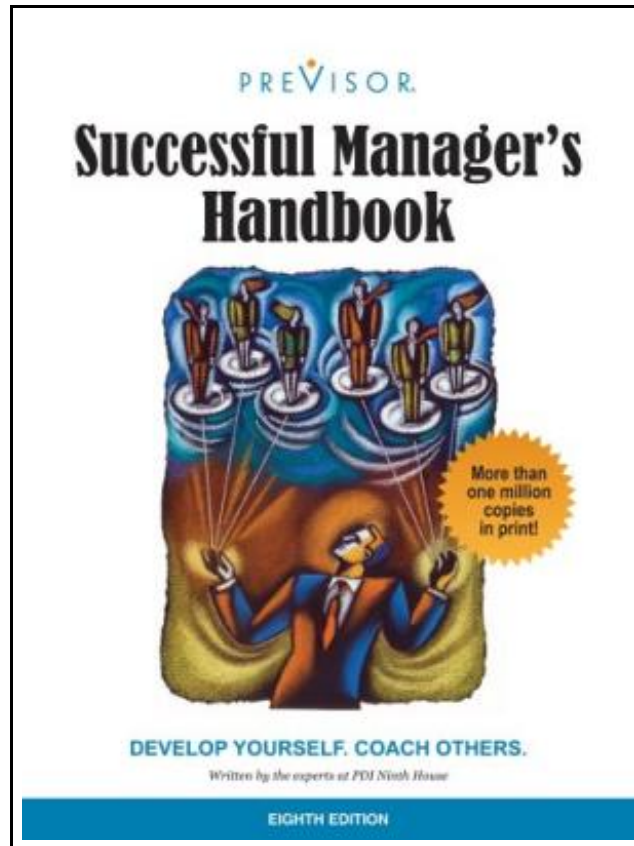


Successful Manager's Handbook: Develop Yourself Coach Others



Filesize: 5.64 MB

Reviews

Here is the very best book i have study until now. It is rally fascinating throgh looking at period of time. It is extremely difficult to leave it before concluding, once you begin to read the book.
(Dr. Blaze Runolfsson IV)

SUCCESSFUL MANAGER S HANDBOOK: DEVELOP YOURSELF COACH OTHERS

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Not Avail, United States, 2013. Book. Book Condition: New. 249 x 190 mm. Language: English . Brand New Book. Managing will never be easy, but it doesn't need to be so hard. The new edition of the Successful Manager s Handbook can help - like having a management consultant at your side to provide advice on the challenges you'll face in today's fast-paced work environment. Since it was first published in 1984, the Successful Manager s Handbook has proven to be a trusted resource for thousands of managers around the world. In fact, more than 800,000 copies are in circulation! It provides practical, easy-to-use tips, on-the-job activities, and suggestions for improving managerial skills and effectiveness. This 700-page ready reference guide will help you:

- * Create realistic action steps for your development plan
- * Search for ideas and activities for your long-term career development
- * Familiarize yourself with or advise others on performance expectations for managers

SynopsisThe Successful Manager s Handbook is based on the latest research on four critical leadership performance dimensions:

- * Thought Leadership
- * Results Leadership
- * People Leadership
- * Self Leadership

Within these broad dimensions, are nine core factors which are essential to the success of managers in every industry, from seasoned professionals to entry-level. These factors are:

- * Communication
- * Interpersonal
- * Leadership
- * Motivation
- * Courage
- * Self-management
- * Strategy
- * Judgment
- * Business Knowledge

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Editorial Reviews Successful Manager s Handbook answers the perennial question, Now that I know what my strengths and development needs are, exactly what can I do about it? This simple, action- and behavior-oriented tool helps everyone prepare specific, meaningful development plans. --Coleman Peterson, President CEO, Hollis Enterprises, Retired EVP-People WalMart Stores, Inc A one-stop-shop. a wonderful resource for improving performance. --D. Bradford Neary, Director, Executive Leadership Development, Medtronic, Inc. Need to develop effective, resilient leaders? This book will get you there....



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